



St Francis de Sales Catholic Primary School
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Home Learning Program Policy

Authority

Authorisation: Mr John Rudd, Principal, School Leadership Team and Staff

Date of ratification: 2020

Date of next review: Every 2 years or as determined by the Board.

Policies are reviewed regularly and may be subject to change at the school's discretion.

Purpose

In the event of a forced school closure, SFdS school will implement our home learning program.

Objective

To ensure that the teaching and learning of our students is at the centre of all that we do.

The home learning program will allow for flexible, self-paced, learning and will be enhanced by multimedia, as well as access to a wide range of on-line resources and activities.

Who does this Policy apply to?

This policy applies to all employees at the School including:

- School Principal
- Deputy Principal and others in leadership roles
- all other teaching staff
- all other non-teaching staff.

This policy applies to all families and students enrolled at St Francis de Sales Catholic Primary School, Oak Park.



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St Francis de Sales Catholic Primary School Commitment Statement to Child Safety A safe and nurturing culture for all children and young people at our Catholic school

St Francis de Sales School is committed to continuing to provide educational experiences to our students in the event of a forced school closure. Our teachers are dedicated to building the confidence and resilience of each and every student. We take pride in helping our students to engage with rich learning opportunities that support our curriculum at the students level of ability. The home learning program allows for flexible, self-paced, learning and is enhanced by multimedia, as well as access to a wide range of on-line resources and activities.

In the event of a forced school closure, SFdS school will implement our home learning program, ensuring that the teaching and learning of our students is at the centre of all that we do.

School Key Responsibilities

- As determined by the Victorian Government and by The Catholic Education Commission of Victoria (CECV), Onsite Learning provision will be available, but only for eligible students in the categories listed below, for the purpose of providing continuity of teaching, learning and support. The categories include:
 - on days when children are not able to be supervised at home and no other arrangements can be made.
 - children of parents who cannot work from home.
 - any student with a disability and/or special needs.
- To plan a daily program of learning that focuses on Literacy and Mathematics.
- Whilst the schools primary focus is on Literacy and Mathematics we will also offer learning opportunities that honor other areas of the curriculum.
- To share the program with families via the school's online remote home learning portal, the school website, SkoolBag App and email.
- Feedback to be provided to students on at least two pieces of work each week. This may be either verbal or by email and/or written comments on work samples.
- Ensure that emails are checked regularly throughout each day to help clarify any questions or concerns.
- The use of Digital Technology is paramount to the remote home learning program. To ensure students are not disadvantaged in any way due to lack of access to these devices, the school will offer to families the opportunity to loan the schools Chromebooks (Years 3-6) and iPads (Prep-Year 2) for the students to use.



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Onsite Key Responsibilities

- Students learning onsite will be supervised by school staff onsite but follow the teaching and learning program provided by their classroom teacher.
 - The learning program delivered onsite will be the same as the learning program delivered to students undertaking remote home learning.
 - When onsite learning is provided, temperature checks will be conducted.
 - Hand sanitiser will be available at the entry points and education will be provided on hand hygiene.
 - Physical distancing will be implemented in classrooms to the extent feasible.
 - Unwell students will be excluded from attending.
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Identifying the limitations of Onsite Learning

The school will offer onsite supervision for children who fit a very specific criteria determined by the Victorian Government and by The Catholic Education Commission of Victoria (CECV). The school is given clear and strict instructions around what this supervision looks like in order to keep both staff and students safe at school during the COVID-19 pandemic that we are enduring.

Adhering to strict physical social distancing measures that are in place to keep students and teachers safe, will result in teachers not being able to teach and/or support students in the same way they would in normal circumstances. Physical restrictions prevent staff from being able to offer the level of support that would be offered by families at home where physical distancing measures are not required.

It is not to be assumed that children are “better off” onsite during remote learning. For the vast majority of children this is not true as the teachers and staff onsite are restricted by the measures and protocols in place to keep us safe. As these restrictions are designed to keep us safe they also restrict our ability to support the learning of onsite students.

SFdS is committed to providing a safe environment for both children and staff. This is and remains the school’s number one priority. The School will continue to offer our onsite supervision program for those children who require it.

It is imperative for families to have an understanding of the limitations of supervision as opposed to teaching in our current situation.



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Home Key Responsibilities

- Ensure that up to date email addresses have been shared with classroom teachers / schools.
 - Encourage your child to maintain a daily routine such as the daily schedule shared with families.
 - Encourage your child to attend and be punctual to planned google meet meetings, focus group meetings and/or any other meeting arranged by the Classroom Teacher or Teaching Staff.
 - Read the daily program set out by the school and follow the program where possible.
 - In addition to the planned tasks ensure that your child is engaging with 10-15 minutes of reading from Prep – Grade 2 and 20-30 minutes of reading for Grade 3 – Grade 6.
 - Students are to use technology in a responsible and respectful manner.
 - Students are asked to have a go at each task and complete them to the best of their ability.
 - As part of the curriculum guidelines and assessment process, Grade Prep – Grade 6, students will be expected from time to time to submit assessment pieces to their classroom teacher. The classroom teacher will let the students know in a timely manner of when assessment pieces are due to be submitted.
 - All loaned digital devices and chargers are to be returned to school once the remote home learning program ceases.
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The use of live video calls

To support our remote home learning program our school will use 'Google Meet' to facilitate live video calls.

Google Meet is part of G Suite for Education core services (which also includes Google Drive and Classroom).

From time to time, Google Meet calls will be scheduled by the teacher and students should check their 'Google Classroom' for details, times and dates.

To ensure child safety is paramount, Google Meet allows us to have the following restrictions in place:

- Google Meets can only be created by a teacher and therefore no unsupervised Meets are possible using the school account.
 - Users from outside the school are blocked from joining the call. Teachers are alerted if anyone is trying to access the video call without a school email account.
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Google Meet Expectations

Microphones	Microphones to be muted before joining the call. Teachers will call upon students to talk and at that time, they are able to turn on their microphone.
Video	Video is allowed but optional for students. Ensure the video has a safe and suitable background, free of distractions.
Dress	Whilst school uniform is not expected, students should be dressed in appropriate clothing for learning (ie. no pyjamas).

The use of Digital Technology

At St Francis de Sales Primary School, we believe that best practice pedagogy harnesses Learning Technologies for the benefit of all in the school community. Developing future focused competencies and skill sets that will be vital for our students during and beyond their school years is a high priority, as will understanding their responsibilities and safety issues while working in a digital environment.

SFdS recognises the need for students to be safe and responsible users of digital technologies. We believe that explicitly teaching students about safe and responsible online behaviours is essential and is best taught in partnership with families. We request that families work with us and encourage this behaviour at home.

A User Agreement Policy is available on the School Website.

All loaned digital devices and chargers are to be returned to school once remote home learning ceases.

Daily Routine Schedule

In the event of a forced school closure, a daily routine schedule will be provided as an example of what the home learning program may look like. This may be useful in providing a structure for a day of learning, although this is only a guide and we understand that families need to use their own discretion when implementing home learning.

Recommend Online Resources for Home Learning

A list of recommended home learning resources is compiled for the appropriate year levels.



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A Guide to a Daily Routine Schedule

Time of Day	Activity	What to do
8:00am	Wake Up	Eat breakfast, make your bed, get dressed, brush your teeth, say a morning prayer.
9:00am-10:00am	Academic Time – Literacy	Literacy based activities, journal writing, book responses, study guide, hand writing.
10:00am-11:00am	Academic Time – Maths	Maths based activities, study guide.
11:00am-11:30am – Morning Break time		
11:30am-12:00pm	Chore Time	Wipe down all kitchen tables and chairs. Wipe down all door handles, light switches and desk working spaces. Other tasks as directed by families.
12:00pm-12:30pm	Academic Time – Learning Activities	On-line learning resources and learning activities, not games .
1:00pm-2:00pm - Lunch Break time		
2:00pm-2:30pm	Quiet Time	Reading, puzzles, board games.
2:30pm-3:30pm	Creative Time	Art rubric activities, Lego, drawing, craft, baking, cooking, playdough.
3:30pm-4:30pm	Afternoon Routine	Outside play, walk the dog, ride your bike, kick the footy, help in the garden.



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Recommend Online Resources for Home Learning Juniors – Grade Prep – Grade 2

English

Sunshine Online Program

Sunshine Online offers every child the very best of animated and interactive learning in literacy and maths.

www.sunshineonline.com.au

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Username: stfrancisd

Epic

Epic! is an award-winning subscription service, which gives millions of families and classrooms instant, unlimited access to thousands of books, videos and quizzes from leading publishers to help kids everywhere read, learn and grow. Epic!'s digital library includes many of the best kids books, popular ebooks, and videos such as Fancy Nancy, Big Nate, Warriors, and National Geographic Kids.

Vooks

Storybooks brought to life. A kid-safe, ad-free streaming library of read-aloud animated storybooks. Vooks is an ever-growing streaming library of kid-safe animated storybooks on all your favorite devices. Enjoyed by millions of children every week, trusted by parents, and loved by teachers.

Mathematics

Interactive Videos

<https://education.abc.net.au/home#!/media/32264/the-slushy-sludger-questions>

<https://education.abc.net.au/home#!/topic/494060/adding>

<https://www.boddlelearning.com/>



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Digital Technologies

Digital Technologies

<https://aca.edu.au/resources/> - mini-dt-challenge

Physical Education

Physical Education

<https://www.youtube.com/playlist?list=PLrOa7LNP0maXEXzCFzIVR9eH08ssvSFSc>

General

General

<https://www.brainpop.com/>

<https://www.breakoutedu.com/funathome>

<https://www.freckle.com/>



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Recommend Online Resources for Home Learning For the Middle Years – Grade 3 – Grade 6

English

Sunshine Online

Sunshine Online offers every child the very best of animated and interactive learning in literacy and maths.

www.sunshineonline.com.au

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Fuse

Victorian Government website collating articles and activities to support the Victorian Curriculum. A place for learning and fun. Explore featured resources, discover topics and get creative with digital tools. - Explore Fuse! - Connect, Explore and Learn.

<https://fuse.education.vic.gov.au/>

Classroom Magazines

<https://classroommagazines.scholastic.com/support/learnathome.html?caching>

Mathematics

Short Problem Solving Activities

<https://schoolsequella.det.nsw.edu.au/file/20a29ac1-c6f3-4ca3-84b1-2d8488a4cbcd/1/reddragonfly.zip/index.html>

<https://www.boddlelearning.com/>



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Digital Technologies

Digital Technologies

<https://aca.edu.au/resources/#dt-challenge>

Physical Education

Physical Education

<https://www.youtube.com/playlist?list=PLrOa7LNP0maXEXzCFzFVR9eH08ssvSFSc>

General

General

<https://www.brainpop.com/>

<https://www.breakoutedu.com/funathome>

<https://www.freckle.com/>

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