



Stage 4 | Term 3 | COVID-19 Guidelines and Strategies

The School may, from time to time, review and update these guidelines and strategies to take into account the advice from the Victorian Chief Health Officer and the Victorian Government to ensure the health and wellbeing of our students, staff and families is adhered to at all times.

Stage 4 | Term 3 Return to Remote Learning

From Monday 20 July 2020, all students commenced remote home learning.

Following recent advice from the Victorian Government, Remote Home Learning has been extended until the end of Term 3.

Onsite Learning during Stage 4

Onsite supervision of children can only be given to children of permitted workers who must show their Permitted Worker Scheme Permit.

Parents will need to show Permits for both parents who live at the children's residential address.

Law enforcement, emergency services workers or health workers who carry employer-issued photographic identification, which clearly identifies the employer do not require the permit.

Permitted workers need to explain that they have tried but can make no other arrangements for the supervision of their child.

Eligibility for a Permitted Worker Permit

Employers can issue a worker permit to their employee if:

- the organisation is on the list of permitted activities
- the employee is working in an approved category for on-site work, and
- the employee cannot work from home.

For more information, please visit:

<https://www.business.vic.gov.au/disputes-disasters-and-succession-planning/coronavirus-covid-19/permitted-worker-scheme>

As soon as you have received your Permitted Worker Scheme Permit, please email a color copy of the permit to me.

Students feeling unwell

Any student who is feeling unwell must stay at home.

In the event a student becomes unwell whilst at school, the Parent/Carer will be contacted and requested that the student be collected immediately.

If the Parent/Carer is not able to collect the student within a reasonable timeframe, the Parent/Carer must have in place alternate arrangements for the student to be collected within a reasonable time.



St Francis de Sales Catholic Primary School
626 Pascoe Vale Road Oak Park 3046
Tel: (03) 9306 9444 Email: principal@sfoakpark.catholic.edu.au
ABN: 87 246 330568



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Onsite Supervision and Google Meet

Students attending onsite supervision in Grades Prep, Grade 1 and Grade 2 will not participate in Google Meetings whilst onsite. Instead, they will be participating in different activities which will support their learning needs instead. If children are not onsite everyday they will still participate in their scheduled meetings when they are working from home.

Please understand that your child's learning will not be negatively impacted by this as the activities onsite that will replace the "Google Meetings" are designed to offer the same level of support for learning.

Working together and Social Distancing

I would like to remind our school community of the recommendations around keeping social distances between each other of 1.5metres and how this can be of benefit at school.

Social distancing includes ways to stop or slow the spread of infectious diseases. It means less contact between you and other people. With this in mind, for the wellbeing of our students, staff and broader community, **I kindly ask and encourage our school community to not congregate when coming to school.**

Please kindly wait for your children in the allocated waiting areas.

Strictly not permitted | No Access allowed

To help stop the spread of coronavirus and in the interests of the wellbeing of our students and staff:

- **Parents and Carers are strictly not permitted to access the basketball courts at any time. Children must be dropped off and collected at the basketball courts gate.**
- **Parents and Carers are not permitted to come inside the school buildings.**

Should you wish to discuss any matters with a member of staff, may I please encourage you to either telephone the School Office on 9306 9444 and/or send an email to the relevant member of staff outlining your query.

Temperate Check

Following the advice of Victoria's Chief Health Officer and the Victorian Government, all students will be temperate checked every morning upon arrival.



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Morning drop off Routine

From 8.30am onwards, children must be dropped off at the basketball court gate. Parents are strictly not permitted to access the basketball courts.

OSHClub is available for before school hours care.

Parents should not be congregating at the drop off zones. Social distancing must be strictly adhered to at all times. Parents are kindly asked to please leave the school grounds once they have dropped off their children.

Adults are **not** permitted to enter school buildings.

The first bell goes at 8:45am with the last bell going at 8:55am.

Afternoon Pickup Routine

Children must be collected from the basketball court gates at 3:15pm daily. Parents are strictly not permitted to access the basketball courts.

OSHClub is available for after school hours care.

What to wear when attending the onsite learning program during stage 3 remote learning

Students are permitted to wear casual clothes whilst participating in the onsite learning program.

Entry/Exit points

It is important to note that all entry/exit gates are being opened to help facilitate the drop off and pick up of the students to their allocated zones.

Parking on the Basketball Courts Closed until further notice

Due to the change to our end of day dismissal, until further notice, the Basketball Court is closed for parking. Please allow sufficient time to find alternate parking whilst adhering to the carpark rules.

No access to school office and/or school buildings

All non-essential adults will **not** be permitted inside school buildings until further notice. This includes parents and carers.

By appointment only

To help stop the spread of coronavirus and in the interests of the wellbeing of our students and staff, we are asking parents not to come into the school office.

Should you wish to discuss any matters with a member of staff, may I please encourage you to either telephone the School Office on 9306 9444 and/or send an email to the relevant member of staff outlining your query.

Payments to School Fees

Until further notice, the school office is unable to accept payment of fees in cash. Please kindly make payments by electronic funds transmission through your online banking.



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Face to Face Meetings

There will be no 'Face to Face' parent meetings. Parent meetings will continue to take place via Google Meet.

Water Bottles

Students will **not** be allowed to drink directly from the drinking fountains. Instead they should bring their own water bottle for use (and refilling) at school. **Please ensure you have packed your child's water bottle in their backpack daily.**

Celebrating Birthdays and/or special occasions

In the interests of health and wellbeing, families are not permitted to bring birthday cakes and/or party bags to school with the children to share with their class.

Birthdays will be acknowledged and celebrated in the classroom by the Classroom Teacher.

The sharing of food and drinks is strictly prohibited.

School Canteen

The School Canteen will remain closed until further notice.

Library Books

Until further notice, library books will **not** be loaned out to students. If you have any overdue library books at home, please kindly return these.

Classroom Health and Hygiene

Each classroom is equipped with adequate hand sanitiser, antibacterial wipes, tissues and waste paper bins. These supplies will be maintained on a regular basis.

Deep Clean of School

A 'Deep Clean' of classrooms has been scheduled to occur on a regular basis. This includes the process of "fogging".

Classroom Cleaning

Classrooms will be cleaned every night. This includes wiping of door handles and high-touch surfaces.

Availability of Classroom Cleaning Products during the school day

Each classroom is provided with adequate cleaning products that can be used on high-touch surfaces during the day.

Assembly, Excursions, Incursions and Interschool Sport

Until further notice, there will be **no** assemblies, excursions, incursions and interschool sports.

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Bloom where you are planted



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