

# St Francis de Sales

Catholic Primary School

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## Enrolment

Dates to Note - Enrolment, Open Day Tours, Orientation and Open Library (Story Time)

Principal: Mr John Rudd | [john.rudd@sfoakpark.catholic.edu.au](mailto:john.rudd@sfoakpark.catholic.edu.au)

### Enrolment Information Evening

We warmly welcome you to attend our Enrolment Information Evening on Tuesday 3 March 2020 at 7:00pm.

On this evening, we will provide an overview and insight into St Francis de Sales Primary School. Representatives from our Leadership Team will be available to assist you with any questions you may have.

### School Open Day

Our School Open Day Tours will be held on:

- Wednesday 4 March 2020 at 9:30am
- Thursday 5 March 2020 at 9:30am
- Friday 6 March 2020 at 9:30am

We encourage you to attend one of our School Open Day Tour Sessions. This is a great opportunity for you and your child, to see our students in a school day setting along with our facilities.

On these days, we will again have representatives from our Leadership Team available to assist with any questions you may have.

Individual School Tours are also available by appointment.

### Enrolments Open

Enrolments are now Open.

Enrolment Application Forms are available at our Enrolment Information Evening, our School Open Day Tours, the School Office, on our Website and the SkoolBag App.

### Enrolments Close

Applications close on Monday 4 May 2020 at 4:00pm. Completed Enrolment Application Forms together with all supporting documentation need to be returned by this date.



## Principal and Family Enrolment Meetings

(Between Principal and Family)

Our Principal and Family Enrolment Meetings are held in May. We invite both parent/s and/or primary carer and child to attend. Interviews go for approximately 30 minutes and are held with our Principal, Deputy Principal and Student Wellbeing Leader.

## Notification of Offer of Placement

On Friday 12 June 2020 a Notification of Offer of Placement will be sent by email and also a hard copy will be sent by mail.

## Enrolment Acceptance Forms due back

Enrolment Acceptance Forms are due back by Wednesday 24 June 2020.

## Enrolment Orientation Program

Due to the current COVID-19 pandemic and the current restrictions in place, we have had to change our Orientation Program structure. Our Orientation Program will look a little different this year.

More information regarding our Orientation Program will be shared as soon as more information comes to light around what is permitted for onsite orientation programs.

A snapshot of what concepts that will be covered include:

- Virtual School Tour
- General information about the school
- Literacy and Numeracy at SFdS
- Curriculum in Grade Prep
- School Readiness and Preparation
- What to expect in Grade Prep
- Organisation and Timetable
- Meet the Teachers

We thank you for your understanding and patience during this time of uncertainty.

## Open Library - Story Time

### Open Library Time- Story Time

During Term 3 we would usually open our Library for families to come and visit. It is a chance to share a favourite story and meet some new friends, these sessions are not compulsory.

Unfortunately, due to the current COVID-19 pandemic and the current restrictions in place, we are unable to hold these sessions at this point in time.

### Additional Transition Sessions

Small group sessions focused on supporting those children and families who may be new to the school or who would like to build their confidence at St Francis de Sales in a smaller setting. These sessions are by request from the family or invitation from the school.





## Contact details

Should you have any questions regarding our Prep Enrolment Process, please feel free to contact:



**Principal**

**John Rudd**

[john.rudd@sfoakpark.catholic.edu.au](mailto:john.rudd@sfoakpark.catholic.edu.au)

**Deputy Principal | Learning Leader**

**Filomena Falls**

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**Wellbeing, Students, Staff and Community**

**Stephanie Stedman**

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**Literacy Leader Grade Prep – Grade 6**

**Belynda Horne**

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**School Office Administration 9306 9444**

**Office Manager - Connie Lapworth  
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