

# St Francis de Sales

Catholic Primary School

626 Pascoe Vale Road Oak Park Victoria 3046 | Tel: 03 9306 9444  
principal@sfoakpark.catholic.edu.au | www.sfoakpark.catholic.edu.au

## Communication

Principal: Mr John Rudd | john.rudd@sfoakpark.catholic.edu.au

### this week at SFdS ...

Monday 9 November 2020 to Friday 13 November 2020



Bloom where you are planted



**1 MIN 11 AM 11 NOV**



Honour their spirit this  
Remembrance Day.  
**#WeRememberThem**





# this week at SFdS ...

Monday 9 November 2020 to Friday 13 November 2020

## COVID-19

### Staying safe and doing your bit to slow the spread of coronavirus (COVID-19)

To keep yourself, and your friends and family safe there are 4 key actions that Victorians are being asked to continue as restrictions are eased:

- Wear a Face Mask
- Keep your distance – stay 1.5 metres away from others.
- Practise good hygiene.
- Stay at home if you are unwell.

Department of Health and Human Services, State Government of Victoria

## Monday 9 November 2020

### Afternoon Pickup Routine on a Monday

On Mondays, the dismissal time for each grade level is 10-15 minutes earlier at the allocated pick up zone depending on your child's grade. The children will be dismissed as follows:

- Grades 3-6 children will be dismissed at 3:05pm.
- Grade Prep- Grade 2 children will be dismissed at 3.15pm

## Tuesday 10 November 2020

Skipping Ropes for sale daily from 8:30am-8:45am – see below for details

## Wednesday 11 November 2020

Remembrance Day 2020 – *Lest we Forget*  
One Minute's Silence 11:00am

## Thursday 12 November 2020

Grade 5/6 Parent Information Evening on the topic of Personal Development via Zoom – 6:30pm-7:30pm

## Friday 13 November 2020

School Advisory Board expressions of interest close Sunday 15 November – 5:00pm

**School Closure Day - Monday 16 November 2020 – Data Analysis**

## Water Bottles

Due to COVID-19 restrictions, Students are **not** permitted to drink directly from the drinking fountains. **Please ensure you have packed your child's water bottle in their backpack daily.**

## For Sale Skipping Ropes

This week from Tuesday 10 November 2020, Ms Boyle and the Sports Officials will be selling skipping ropes on the basketball courts between 8:30am-8:45am for \$4.00 each. A great way to continue to maintain an active daily routine.

Ms Deborah Boyle | Physical Education and Sport | [deb.boyle@sfoakpark.catholic.edu.au](mailto:deb.boyle@sfoakpark.catholic.edu.au)



Bloom where you are planted



## On Sale Second Hand Uniforms

Thank you to all of our lovely families for continually donating second hand uniforms to our school.

**Second hand uniforms will be available for purchase from outside the school office daily from 8:30am-9:30am and 2:30pm-3:30pm.**

All second hand uniforms have been washed and are ready for purchase at \$2.00 each.

Simply choose your item/s and then place your payment in the mail box just near the office entry door.

**We kindly ask that when browsing the second hand uniforms that you are mindful of students learning in their classrooms.**

## No Hat – No Play Policy

All children should now be wearing their summer school uniform.

During Term 1 and Term 4, students are required to wear sun-safe school hats, which are designed to protect the face and neck.

Australia has the highest incidence of skin cancer in the world. The major cause of common skin cancers is cumulative, unprotected exposure to the sun, with research indicating that most skin cancers occur during childhood and adolescence. As a means of encouraging our students to practise preventative over-exposure to the sun measures, St Francis de Sales School implements a 'No Hat – No Play Policy'. Students are required to wear sun-safe school hats, which are designed to protect the face and neck.

No Mix and Match. Please be mindful that the formal day uniform should not be “Mixed and Matched” with the sports uniform and in particular runners should only be worn on sports days.

Please ensure hats are clearly marked with your child’s name.



## Important Dates to Note

### Important dates to note

#### Upcoming Term 4 School Closure Day

##### **Data Analysis - Monday 16 November 2020.**

On this day OSHClub will be running a Pupil Free Day Program.

##### **Rescheduled/cancelled Wednesday 25 November 2020**

\*Please note: Unfortunately, we had to reschedule our school closure day that was originally set for Wednesday 25 November 2020. This date has been replaced with a school closure day set for Monday 16 November 2020 for Data Analysis. School will operate as normal on Wednesday 25 November 2020.

#### Last day of Term 4

##### **Last day of Term 4 for Grade 6 Students**

Friday 11 December 2020

##### **Last day of Term 4 and Early Finish Day Grade Prep-Grade 5**

Tuesday 15 December 2020 - 1:00pm finish.

On this day OSHClub will be running an Early Finish Day Program.

#### First day of Term 1 2021

Monday 1 February 2021

#### Last day of Term 1 2021

Thursday 1 April 2021

# St Francis de Sales

Catholic Primary School

626 Pascoe Vale Road Oak Park Victoria 3046 | Tel: 03 9306 9444 | Fax: 03 9304 1484  
principal@sfoakpark.catholic.edu.au | www.sfoakpark.catholic.edu.au

## School Advisory Board

[sab@sfoakpark.catholic.edu.au](mailto:sab@sfoakpark.catholic.edu.au)

### Position Vacant - School Advisory Board

5 November 2020

Dear Families

At the end of this year, 1 position will become vacant on the School Advisory Board with the retirement of Gus Carfi.

I would like to extend a huge thank you to Gus for his commitment and important contribution to the Board over the past four years as both Parent Representative and Chair.

By way of background, the School Advisory Board is the body responsible for advising the Parish Priest and Principal. The School Advisory Board is made up of dedicated parents and staff from SFdS. The Board meets monthly to advise in a spirit of cooperation with the Parish Priest and School Principal regarding the operation of the school. The School Advisory Board's function is to make recommendations, in an advisory capacity.

As a member of the board you will have the opportunity to help shape our wonderful school in a rewarding and enjoyable way.

We are calling for nominations from any member of our school community who may be interested in joining the School Board.

Our current School Advisory Board members are:

- Father Thien Vo, Parish Priest
- John Rudd, Principal
- Filomena Falls, Staff
- Kelly Martlew, Chair
- Liz Dent, Secretary
- Gus Carfi, Parent Representative
- Daniela Citera, Parent Representative
- Josh Tuhipa-Turner, Parent Representative

If you are interested, please email your expression of interest to [sab@sfoakpark.catholic.edu.au](mailto:sab@sfoakpark.catholic.edu.au) by 5pm Sunday 15 November 2020.

If you would like more information please feel free to contact me directly on 0405 762 144.

Warm regards

**Kelly Martlew** | SFdS School Advisory Board Chair | [sab@sfoakpark.catholic.edu.au](mailto:sab@sfoakpark.catholic.edu.au)



ST FRANCIS DE SALES  
OAK PARK

Bloom where you are planted



# Important Reminders

## Daily Routine – Drop Off and Pick Up

### Morning drop off Routine

From 8.30am onwards, children can be dropped off for school as follows:

- **Children in Grade Prep, Grade 1 and Grade 2** gather on the basketball court where teachers will bring them inside at 8:45am.
- **Children in Grades 3-6 must** go straight to their classrooms where their teachers will be waiting for them. Adults are **not** permitted to enter school buildings. Grades 3-6 children are **not** to gather on the basketball courts.
- **No parents should be congregating at the drop off zones.** Social distancing must be strictly adhered to at all times. Parents are kindly asked to please leave the school grounds once they have dropped off their children.
- Adults are **not** to enter school buildings.
- **The first bell goes at 8:45am with the last bell going at 8:55am.**

### Afternoon Pickup Routine

#### Afternoon Pickup Routine

- **Children in Grades 3-6 will be dismissed from school at 3.20pm.** Dismissal areas are the basketball court and Church block area.
- **Children in Grade Prep, Grade 1 and Grade 2 will be dismissed at 3:30pm.** Dismissal areas are the basketball court and Church block area.
- **Older siblings** will collect younger siblings and will be dismissed at the earlier pickup time.

### Afternoon Pickup Routine on a Monday

#### Afternoon Pickup Routine on a Monday

On Mondays, the dismissal time for each grade level is 10-15 minutes earlier at the allocated pick up zone depending on your child's grade. The children will be dismissed as follows:

- **Grades 3-6** children will be dismissed at 3:05pm.
- **Grade Prep- Grade 2** children will be dismissed at 3.15pm.

**No parents should be congregating at the pick-up zones.** Social distancing must be strictly adhered to. Parents are kindly asked to leave the school grounds once they have collected their children. This will aid with the flow of traffic leaving the school.



## Working together to stay well

### Wellbeing

If you have any concerns regarding your child returning to school, please do not hesitate to contact our Wellbeing Leader, Mrs Stephanie Stedman.

[stephanie.stedman@sfoakpark.catholic.edu.au](mailto:stephanie.stedman@sfoakpark.catholic.edu.au)

Let's Stay Safe ... let's not congregate and let's follow social distancing regulations ... 1.5metres

Parents and/or carers make sure you wear your face mask.

Please note and be aware: The School has been advised that Authorised Officers and Victoria Police will randomly patrol school zones and drop off and pick up times to monitor social distancing and wearing of masks.

Let's keep everyone safe in the carpark and adhere to the car parking rules and regulations

Basketball courts are closed for parking in the morning and the afternoon. Please allow enough time to find alternate parking

Feeling unwell?

You **MUST** stay at home

**NO** Visitor and/or Parent/Carer access inside the school buildings

Should you wish to discuss any matters with a member of staff, may I please encourage you to either telephone the School Office on 9306 9444 and/or send an email to the relevant member of staff outlining your query.

## Traffic Management – Keeping our Children Safe



Please adhere to the speed limit restrictions when in the school grounds, **5km an hour**

Children are not to walk in and around moving cars by themselves

- ⇒ **No cars** should be **double parked** at any time
- ⇒ We **do not** allow children to move around the car park without adult supervision. You **must park the car** and come to the building entrances or to the traffic island
- ⇒ You **cannot double park your car**
- ⇒ In the afternoon, parking is **not permitted** in the kiss and drop bays
- ⇒ For the **safety of all the children** large vehicles should park outside of the school
- ⇒ **Yellow marked parking bays are for Staff Only**
- ⇒ White marked parking bays are for Parishioners, Parents and Visitors

**Kiss and Drop Parking Bays** These designated parking bays are **only to be used in the morning** strictly as a 'Kiss and Drop' zone. **In the afternoon**, these designated bays are strictly a **NO STANDING ZONE**. Vehicles are **not permitted to park in these bays**.

**Disability Parking Bays** There are **2 designated parking spots for those drivers displaying the disability parking permit card**. I ask that, even on days when the car park is full, you treat these spots with the respect they deserve and leave them to the families who qualify for their use. **Vehicles parking in these bays will need to display their validated disability parking permit card**.

**SFds Staff keeping our children safe** It is important to note the Teachers at SFds are neither police nor traffic wardens. It is not their responsibility to uphold road rules or to confront families who are not following the rules that are set out. The priority of our staff is to keep the students at our school safe at drop off and pick up time.

**Working together** We need to work together to ensure this is happening. Please ensure that our traffic arrangements are shared with all of those adults you charge with the role of picking up your children.





## General Administration

<b>Absences</b>	All absences need to be notified to School either by eForm on the SkoolBag App, telephoning the School Office on 9306 9444 or emailing your child/children's teacher. Failing to notify the School will result in our School Administration Staff contacting families to ensure the absence is genuine.
<b>Change of Details</b>	Any families who have a change of address, phone number or email address please let the School Administration Staff know as soon as possible.
<b>Contacting families</b>	Contacting Families of any unexplained absences is a mandated requirement for Catholic Primary Schools.
<b>Late arrivals</b>	The morning Attendance Roll is taken at 8:55am sharp. Students who arrive to school late i.e. after 8:55am must be signed in at the front office by a family member or an adult.
<b>No Hat – No Play Policy</b>	During Term 1 and Term 4, students are required to wear sun-safe school hats, which are designed to protect the face and neck.
<b>Parent Google Calendar</b>	Search for the calendar via the Google Calendar interface – the name of the calendar is ST FRANCIS DE SALES PRIMARY SCHOOL PARENT CALENDAR. Web link to the calendar – <a href="http://tiny.cc/SFDS-Parent">http://tiny.cc/SFDS-Parent</a>
<b>School Car Park</b>	Please be patient and courteous in our school car park to ensure that all of our children are safe when arriving and leaving school.
<b>School Administration Office Email Address</b>	<a href="mailto:admin@sfoakpark.catholic.edu.au">admin@sfoakpark.catholic.edu.au</a>
<b>Uniform Supplier</b>	<b>Noone Uniform Suppliers</b> 543 Keilor Road Niddrie   Telephone 9379 5037 <b>Please ensure that all clothing is clearly marked with your child's name.</b> <a href="#">Noone SFdS Uniform Shop</a>

John Rudd | Principal

St Francis de Sales Catholic Primary School  
626 Pascoe Vale Road Oak Park | Tel: 9306 9444

Bloom where you are planted