

# St Francis de Sales

Catholic Primary School

626 Pascoe Vale Road Oak Park Victoria 3046 | Tel: 03 9306 9444  
principal@sfoakpark.catholic.edu.au | www.sfoakpark.catholic.edu.au

## Enrolment

Principal: Mr John Rudd | john.rudd@sfoakpark.catholic.edu.au

### Application for Enrolment Checklist

When submitting an Enrolment Application, it is a mandatory requirement that along with copies provided, all original documentation must be made available to our School Administration Team to sight.

The below original documentation was sighted:

On:

By:

- Non-Refundable Enrolment Application Fee - \$100.00. This enrolment fee will be offset against your child's 2022 school fees.
- Birth Certificate
- Baptism Certificate
- Immunisation Certificate
- Parent Code of Conduct signed by parent/s and/or guardian/s
- Citizenship documentation (where applicable)
- Relevant Family Court Orders (where applicable)
- Relevant medical and/or special needs information including clinical/educational assessments (where applicable)
- Passport and Visa papers (where applicable)
- Most recent previous school reports and external test results (where applicable)
- Reconciliation Certificate (where applicable)
- Eucharist Certificate (where applicable)
- Confirmation Certificate (where applicable)

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### Enrolment Criteria

All children who are eligible to attend a Victorian Government school are welcome to attend our school. Students enrolling at school as part of a prep intake will be required to provide proof of age. They must be 5 years of age by 30 April of that year.

Enrolments into the school are taken in the following priority:

- Catholic children who are residents of the parish
- Catholic children who do not reside in the parish but are recognised as parishioners by the Parish Priest
- Catholic children from other parishes (for pastoral reasons)
- Children from non-Catholic Eastern Churches who reside in the parish
- Children from non-Catholic Eastern Churches who reside outside the parish
- Other Christian children who reside in the parish
- Other Christian children who reside outside the parish
- Non-Christian children who reside in the parish
- Non-Christian children who reside outside the parish

Siblings of children already enrolled in the school will be given priority.

Students in Years 1-6 presenting for enrolment will be interviewed and enrolled according to the above criteria, if positions are available.

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